

General Information Technology - Instructions for Candidates in Mock Examination 2019 (2020)

1. Creating the user account

- i. Click on the "Create a New Account" button (Figure 1.i.a) on the web page where you downloaded these instructions and get the registration form (Figure 1.i.b).

Welcome to the Online Examinations System!

For full access to exam you'll need to create yourself an account.
All you need to do is make up a username and password and use it in the form on this page!

Download the instruction form from below icons. Choose your preferred language.

செல்லுதல் திரைப்படம் தமிழில் பார்க்கவும் VIEW IN ENGLISH

Create new account

Create new account

Figure 1.i.a

Create a New account

Choose your username and password

Username*

செல்லுதல் திரைப்படம் பார்க்கவும்: first_name123
ஒரே ஒரு வார்த்தையைப் பயன்படுத்தங்கள். இடைவெளிகள் அனுமதிக்கப்படவில்லை. உதாரணம்: first_name123
Use only one word. No spaces allowed. Eg: first_name123

Password*

Figure 1.i.b

- ii. Your user account will be created by completing the above form and clicking on the "Create my new account" button (Figure 1.ii).

Create a New account

Choose your username and password

Username*

செல்லுதல் திரைப்படம் பார்க்கவும்: first_name123
ஒரே ஒரு வார்த்தையைப் பயன்படுத்தங்கள். இடைவெளிகள் அனுமதிக்கப்படவில்லை. உதாரணம்: first_name123
Use only one word. No spaces allowed. Eg: first_name123

Password*

More details

First Name*

Last Name*

NIC*

National ID card number

School Address

Email Address

Phone No

Create my new account

Create my new account

Figure 1.ii

- iii. Keep your username and password saved for future use.
2. Using the Examination System

- i. Login to the system using the username and password associated with your user account (Figure 2.i).

Log in

Username

Password

Remember username

[Log in](#)

Figure 2.i

- ii. To access the question paper, first, click on the "Course" button (Figure 2.ii) which is with the image "Mock Examination" on the home page.

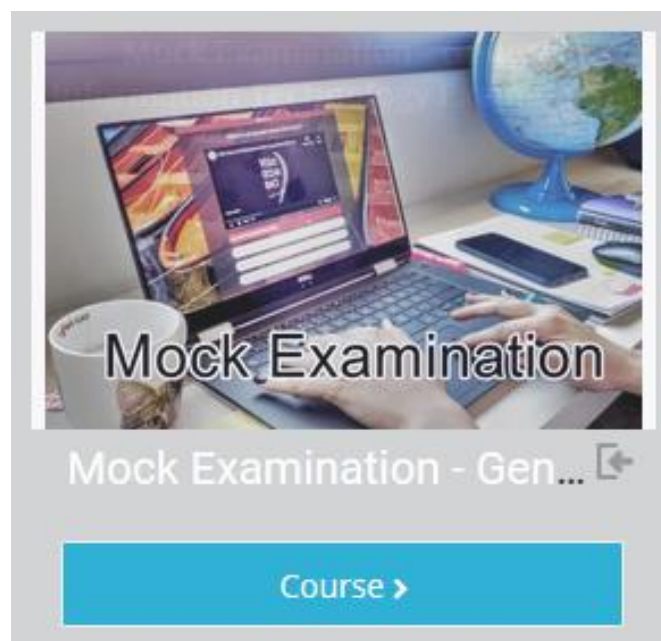


Figure 2.ii

- iii. Then click on the “Enrol me” button (Figure 2.iii) under the text “Self enrolment (Student)”.

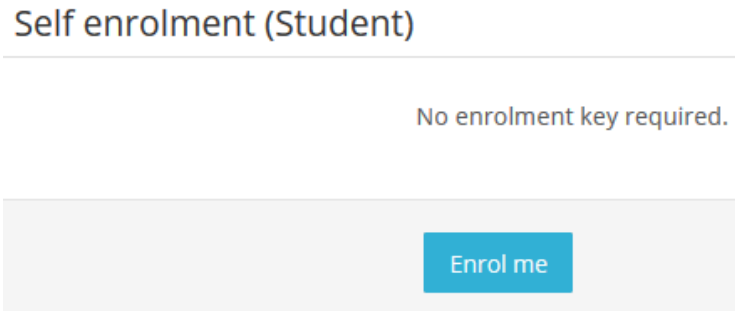


Figure 2.iii

- iv. You will then be presented with question papers for each medium. Select the question paper for your medium and click on it (Figure 2.iv).

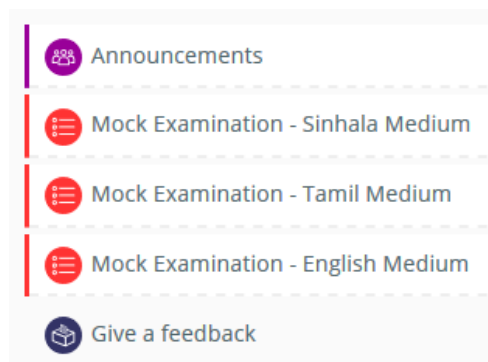


Figure 2.iv

- v. Your question paper will then appear, click on the "Attempt quiz now" button (Figure 2.v.a), and a Confirm box will appear. Click on the “Start Attempt” button (Figure 2.v.b) and start answering the question paper.

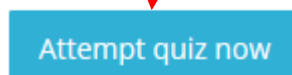
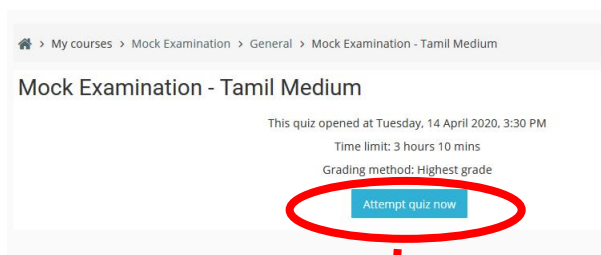


Figure 2.v.a

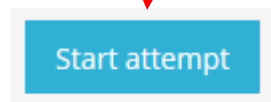
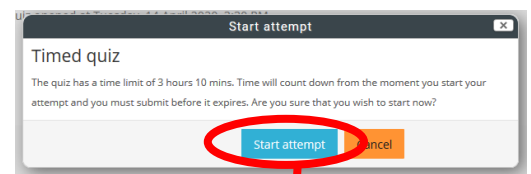


Figure 2.v.b

- vi. From now on, the time you have left to answer will gradually decrease, and the time left can be found on the right side of the web page under the text "Quiz Navigation" (Figure 2.vi).

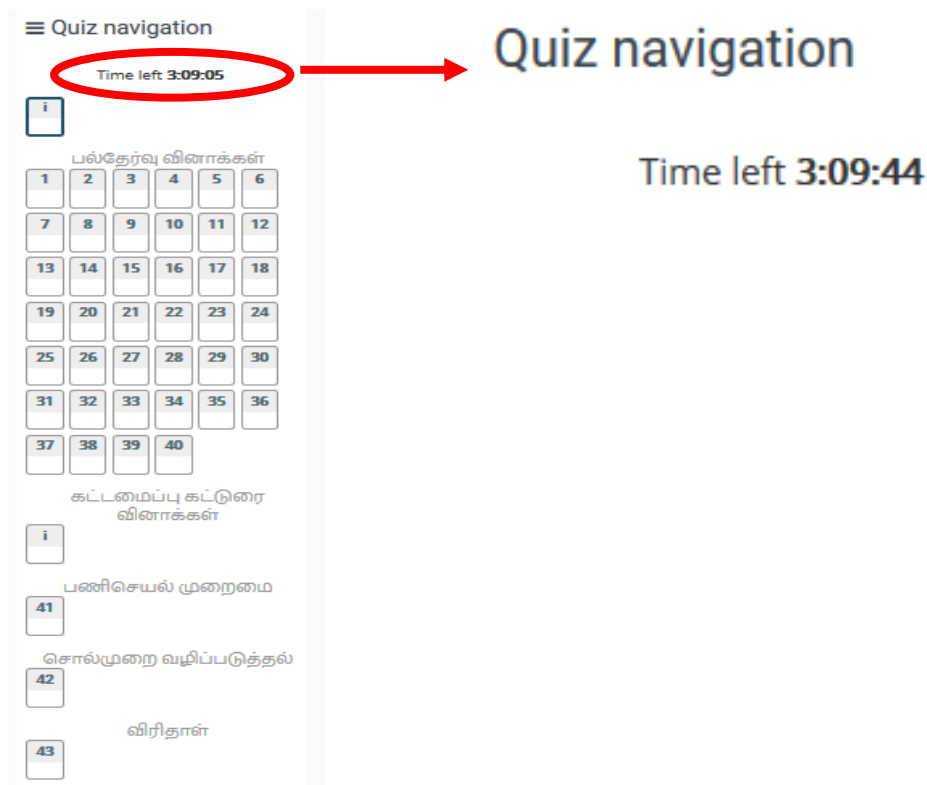


Figure 2.vi

- vii. You can see the line-up of the questions under "Quiz Navigation". You can navigate between questions either by clicking on the "Next" button below the entire question (Figure 2.vii.a) or by clicking on the thumbnail in "Quiz Navigation" (Figure 2.vii.b). Once you have answered a question, you will notice that the colour of the thumbnail has changed (Figure 2.vii.c).

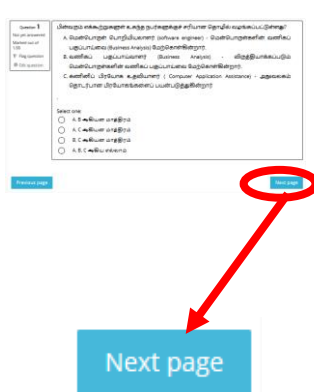


Figure 2.vii.a

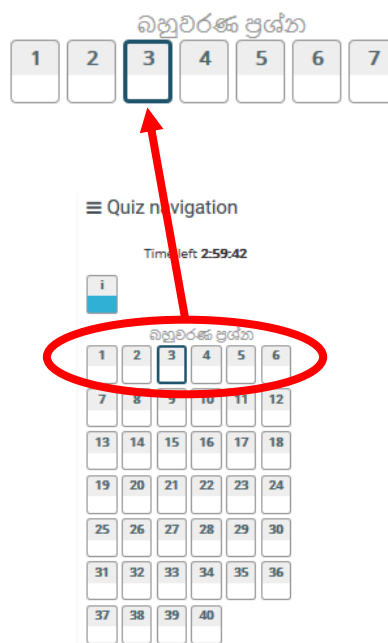


Figure 2.vii.b



Figure 2.vii.c

- viii. After you finish answering, you will see a summary by clicking the "Finish Attempt" button in the lower right corner of the web page or the "Finish Attempt" button below Question 47.

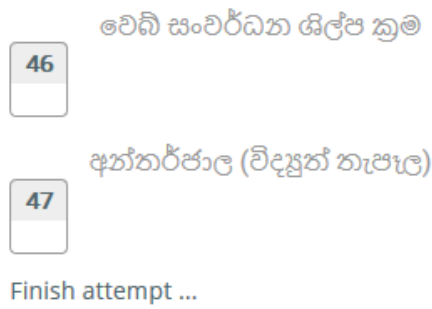


Figure 2.viii.a

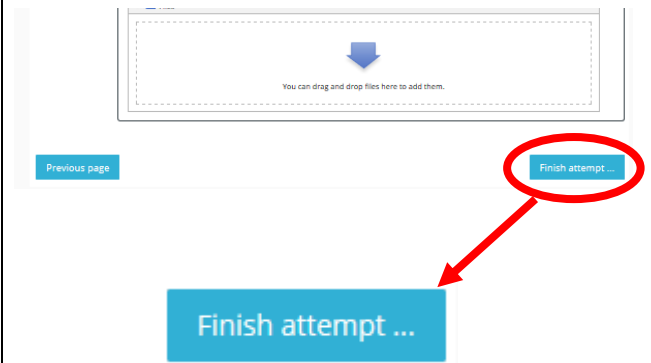


Figure 2.viii.b

- ix. Click the "Submit All and Finish" button (Figure 2.ix) to confirm that you have finished answering (Figure 2.ix). (Note: When the time allotted for this paper is over, answering the question paper automatically ends.

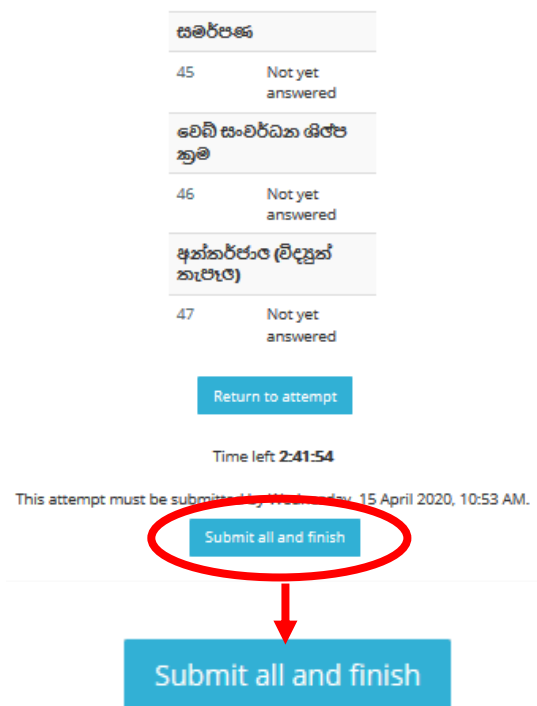


Figure 2.ix

- x. You can re-sit for this question paper at any time if needed
3. If you have any questions about this, please send it to doeonlineexams@gmail.com for further advice and information.
 4. Click on "Give a Feedback" at the end of the "Mock Examination" web page and add your comments and suggestions.